Guide to Creating an ImmiAccount (for Individuals)

Creating an **ImmiAccount** allows you to apply for a visa and/or citizenship, attach documents to your application, track your application's progress, and manage certain details online.

To create an individual ImmiAccount go to: <u>https://online.immi.gov.au/lusc/register</u>

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Create an ImmiAccount - Step 1 of 2				
Services Required				
Fields marked * must be completed.				
What type of online services do you need?	Individual Organisation (including agents)			
Select the online services you need	Apply for a visa or citizenship (including sponsorship Included in all Individual ImmiAccounts	and nomination)		
	LEGENDcom (requires the purchase/join of an an	nual subscription)		
New User Details				
Family name	* required	0		
Given names		0		
Phone	* required			
Mobile phone				
Specify an email address to be used for account	nt notifications - such as password resets.			
This should be an address where only you real	d the emails rather than a group email address.			
Email address	* required	0		
Confirm email address	* required			
Cancel				Continue

The Create Account – Step 1 of 2 page displays:

- 1. Select 'Individual' next to the question "What type of services do you need?
- 2. Enter all your relevant information under "New User Details"
- 3. Click Continue

The Create Account – Step 2 of 2 page displays:

Create an ImmiAccount - Step 2	of 2						
Account details							
Login details You can use your email address as a username or enter a different username if you prefer.							
After you have created your account you will not be able to change your username.							
Username	· Ø						
Password must be a minimum of n	ine (9) characters and include at least one (1) character from three (3) of the four (4) groups below:						
 lower-case characters (a-z) upper-case characters (A-Z digits (0-9) punctuation and special characters) 2) aracters (~`1@#\$%^&*()_+=-{}.?/)						
New password	* required						
Re-type new password	* required						
Secret questions and answers Note: you will need to remember the exact answers to these questions if you forget your password.							
Question 1	• • • • • • • • • • • • • • • • • • • •						
Answer 1	* required						
Question 2							
Answer 2	* required						
	regenera						
Question 3	· ¥						
Answer 3	* required						
Security alerts ImmiAccount will send you alerts to help protect the security of your account. Select whether you wish to receive alerts about the following:							
	Change name details						
	Successful logon						
Vey on change these preferences	Change password						
rou can change mese preferences	sin une inclusion in required.						
Declaration							
Terms and conditions	View the ImmiAccount terms and conditions						
	I accept the imminicecount terms and contitions is a ccept the imminicecount terms and conditions to access the Department of Home Affairs services and agree to an imminicecount being created in my name. All details on this form are correct.						
Security check	-						
Previous	Submit						

- 4. Enter your Username and New Password under Login details
- 5. Complete the secret questions. You will need to remember the exact answers to these questions if you forget your password.
- 6. Under Declaration Select the checkbox to indicate that you accept the terms and conditions. Select the checkbox I am not a robot and click submit

The Login successful page displays:

Internation Very account has successfully been created. An enal will be sent to the small address you provided, with your username and to confirm your email address. If you confirm your email address you will not be able to: If you confirm your email address you will not be able to: If you confirm your email address you will not be able to: If you confirm your email address you will not be able to: If you confirm your email address you will not be able to: If you confirm your email address you will not be able to: If you confirm your email address you will not be able to: If you confirm your email address you will not be able to: If you confirm your email address you will not be able to: If you confirm your email address you will not be able to: If you confirm your email address you will not be able to: If you confirm your email address you will not be able to: If you confirm your email address you will not be able to: If you will not
Year account has successfully been created. An email will be sort to be somal address you provided, will your usename and to confirm your email address. If you confirm your email address you provided, will your usename and to confirm your email address. If you confirm your email address you provided, will your usename and to confirm your email address. If you confirm your email address you mail address you may end up locked out of your account, which could delay your application or result in you missing important deadlines. If you can be account notify the confirm that you do this as you may end up locked out of your account, which could delay your application or result in you missing important deadlines. If you can be account notify the momentant account concessions information for Sponsored Parent (Temporary) (subclass 870) visa holders on the Department of Home Affairs' website at the the protein program that you do this as you may end up locked out of your account, which could delay your application or result in you missing important deadlines. If you can be account notify the prove and address you application to the the partment of Home Affairs' website at the the prove that is currently being investigated by technical teams. If you can use to affair that the prove that is currently being investigated by technical teams. If you will sub the able to start, edit, and attach documents to a Visa or Citizenship application, but you may not be able to make a payment or submit an application during the candon addres for any inconventence. If you will subte able to the start, dead attach documents to a Visa or Citizenship application, but you may not be able to make a payment or submit an application during the candon the full and attach documents to a Visa or Citizenship application, but you may not be able to make a payment or submit an application for full and attach documents to a Visa or Citizenship application, but you may not be able to make a payment or submit an applicatin during the full you have attach
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Complete the Digital Passenger Declaration before you travel to Australia
All travellers coming to Australia are required to provide critical health information prior to their departure, through the Digital Passenger Declaration (DPD). You can start your DPD 7 days before travel but must complete it within 72 hours before departure for Australia
Find out more about Australia's <u>COVID-19 travel and border arrangements</u>
ast successful login
ast password changed 1//02/2022 12:11:54
Continue

7. Click Continue

An email will be sent to you asking to confirm your email address. From within the email, click the link supplied to confirm your email address.

You must do this to be able to use the ImmiAccount self-service functions, including retrieving a forgotten username or password and receiving account notifications.

The **My applications summary** page displays:

My applications	My payments 🕶	Manage groups	Related links -	Help and support -				
My application	My applications summary 💎							
New applicati	on Impor		Cubmit applicati	tions				
Advanced search								
List of applications								
Sort by Last updated V IF 2 Refresh								
No results found								
Accessibility Online Security Privacy Copyright & Disclaimer								

You have now successfully created an ImmiAccount.